Pre-Cloud I: We carried everything

Pre-Cloud II: School held everything [server]; we carried what we wanted

The Cloud lifts the burden.
You carry nothing. School holds nothing.
Is your Documents folder bigger or smaller than 2 gigs?
If smaller...

Move your Documents folder into your Dropbox folder.
Your Dropbox folder becomes your Documents folder.
You open everything from Dropbox, and save everything to Dropbox.

If bigger...

Solutions:
Convince friends (students) to sign up for more space.
Decommission "inactive" files.
Manage the two locations to avoid data loss.
• Active = Files I'm currently working on or using.

• Transfer Home = Files I'm done with and that can be copied to my home / ultimate location.

• Reference = Files copied from my home / ultimate location. I cannot save here; anything opened from here must be saved to Active or Transfer Home.

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Workflow

- Origin of Docs
  - Reference Folder
  - Application (e.g. Word)

- Destination of Docs
  - Active
  - Transfer Home

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August: copy most commonly used / important files from home / ultimate location to Reference folder in Dropbox.

Home / Ultimate Computer Location

September to June: Save all files to either Active or Transfer Home.

June: Copy Transfer Home folder to home / ultimate location. This ensures that no file is lost in Reference (will be written over the following August).